

ABSTRACT OF THE DISCLOSURE

A method of conducting a desktop conference comprises a step in which participants of a conference gain access to a desktop conference system by utilizing communication lines; a step in which authentication is made as to whether or not the participants are permitted to gain access; a step in which a list of conference documents describing an evaluation result about a semiconductor device process or semiconductor manufacturing apparatus performance and so worked out as to correspond to the participants is displayed on a display device used by each of the participants; and a step in which the participants select desired one of the conference documents from the list of the conference documents; wherein the participants conduct the desktop conference by using the conference documents.